

Group name
 COVID-19 risk assessment for:
 Rehearsal day and time
 Rehearsal venue

GROBY SINGS
 ALL SESSIONS BASED AT THE GROBY CLUB
 Wednesdays, 13:30 and 19:30 + childrens choir
 THE GROBY CLUB

Priority area	Transmission risk	Possible mitigations and actions	Other relevant notes
Turn away anyone who should be self-isolating	Aerosol, droplet, surface	Ask Member to do their own health assessment and stay away if: - they have symptoms / feel unwell - tested positive (PCR or Lateral flow) - have been told to self isolate - someone they have close contact with has tested positive - are quarantining after a visit abroad	NHS procedures and Close contact definition
	Aerosol, droplet, surface	Encourage members to think about transport	
	Aerosol, droplet, surface	Someone becomes unwell at rehearsal (e.g. at a full day event): - Person goes home and follows NHS procedures - Anyone who had close contact goes home and follows NHS procedures - Person with symptoms informs committee / close contacts of test results - If positive inform wider attendees and venue	NHS procedures and Close contact definition
Provide adequate ventilation			
	Aerosol	Doors and windows kept open as much as possible	
	Aerosol	Room ventilated before rehearsals and during breaks	HSE general guidance on ventilation
	Aerosol	A break is taken during the rehearsal.	
	Aerosol	Overall length of rehearsal reduced to 90 minutes	
Clean more often			
	Surface	Venue cleaned before rehearsal / after last use	
	Surface	Hand sanitiser provided	
	Surface	Toilets and common touch points cleaned regularly	
	Surface	Members bring their own music once allocated, no spare/loan copies available. Additional copies may be purchased at cost.	
	Surface	No sharing of equipment where possible - hand sanitiser provided where unavoidable	
	Surface	Rubbish bins regularly emptied	
Enable people to check in at your venue			
	Aerosol, droplet, surface	Register of attendees kept - informed if positive case reported	
Communicate and train			
	Aerosol, droplet, surface	Risk assessment available online for all stakeholders to see	
	Aerosol, droplet, surface	Changes communicated regularly.	
	Aerosol, droplet, surface	Verbal reminders at rehearsals if necessary.	
Social distancing / flow of people			
	Droplet	Participants encouraged to space appropriately in all situations and to consider others.	
	Droplet	Participants encouraged to stagger arrival/departure time to reduce exit crush as only 1 entrance/exit. Doors pinned back to reduce common touch points during arrival and exiting times.	
Singing			
	Aerosol, droplet	Microphones used	
	Droplet	Seating in front facing rows. Participants allowed to judge spacing for themselves as for social distancing rule above.	
	Aerosol, droplet	Sit side by side (all facing forward)	
	Aerosol, droplet	Position singers at least 3m from musicians and/or music director/conductor	
	Aerosol, droplet	Face coverings optional.	
Refreshments			
	Surface	Cake provided.	
	Surface	Participants may bring their own water. Drinks available from club.	
	Surface	Follow venue protocols around kitchen use / refreshments provisions	